3in1 Tool System Automates SF44 Process

Field Ordering, Receiving & Payment Using a Single Tool

The 3in1 Tool automates three key processes, Field Ordering, Receiving, and Payment, in one solution normally accomplished with the Standard Form 44. The 3in1 Tool will record and transmit cash-and-carry purchases to the 3in1 database/server for reconciliation and review.

Reducing Risks & Improving Accountability

The 3in1 Tool is a joint procurement and financial management solution that was developed to reduce risk to the field team, improve procurement and cash management on the battlefield, and provide immediate visibility into purchases and payments.

3in1 Tool Components

The 3in1 Tool consists of the three components:

- The ruggedized 3in1 device, equipped with a scanner and camera, is used in the field to input, temporarily store, and transmit purchase and payment information.
- The 3in1 database/server is used to manage devices and role-based system access; stores, reports, and analyzes purchase and payment data. The server also transmits payment information (receipts) to Electronic Data Access (EDA) and other financial systems for official document storage.
- The 3in1 website provides easy accessibility to perform all pre-and post-order functions within the 3in1 Tool system, which includes receiving purchase and payment information from the handheld device and transmitting it to the database/server. The 3in1 website can be accessed two ways: through CAC-enabled login or username/password.

Both physical components of the 3in1 Tool, the device and website, operate independently; data synchronization between the two occurs when internet connectivity is available.

Key Benefits of Using the 3in1 Tool

- Reduces FOO/PA exposure to travel in hostile areas
- Records all SF44 data, captures receipt images, uploads supporting documents for electronic filing/clearing
- Reduces risk of payment duplication through electronic verification
- Reduces errors and increases accountability with electronic record-keeping and reconciliation
- Provides audit trail of all transactions
- Links payment and purchase data directly to financial systems, eliminating the need for manual entry
- Eliminates problems associated with paper forms

Ruggedized handheld device with portable printer

Workstation Application

The 3in1 Tool is part of the Joint Contingency & Expeditionary Services (JCXS), a program under the Defense Logistics Agency (DLA) Information Operations (J6). JCXS is the information technology system used by contingency programs that rapidly deploy for humanitarian, peacetime, and wartime missions. JCXS provides centralized vendor registration and solicitation/proposal postings on a secure website.

Stakeholders Served

Combatant Commands (CCMD) utilize JCXS in Regional Contracting Commands (RCCs), globally to deliver contingency services to all the major DoD components: Army, Navy, Air Force, and Marines; and report to other DoD and Federal Government stakeholders to include: United States Agency for International Development (USAID) and Department of State (DOS). JCXS is a repository for more than 45,000 Host Nation vendors and other international vendors.

Website

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